Jerome J. Chua

Quezon City University

673 Quirino Highway, San Bartolome,

Novaliches, Quezon City

(02) 8806-3049

Dear Chua,

Re: Acceptance for On-the-Job Training (OJT)

We are pleased to inform you that you have been accepted for the On-the-Job Training (OJT) program at VRTSystems in the role of Junior Web Developer. We were impressed with your qualifications and believe that you will be a valuable addition to our team for the duration of your training.

The details of your OJT are as follows:

1. **Start Date**: January 31, 2024
2. **Hours to fulfill**: 243 hours

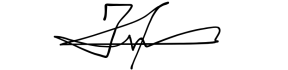
3. **Working Hours**: Morning shift (10:00 AM - 07:00 PM)

4. **Reporting To**: Mr. Tequillo, Tim Jim E. (Manager, Product Development)

During your OJT, you will have the opportunity to apply the theories and skills you've learned in the classroom to real-world situations. You will also receive guidance, feedback, and mentorship from experienced professionals in your field. We hope this experience will enrich your learning and further prepare you for your future career.

Once again, congratulations! We look forward to welcoming you to VRTSystems and believe that this will be a mutually beneficial experience.

Warm regards,



Tim Jim E. Tequillo

Manager, Product Development

VRTSystems Corp.



**Address:** 1 F.B. Javier Compound, C. Raymundo Avenue, Caniogan, Pasig City, Philippines 1606

**Contact Us**: [sales.ph@vrtsystems.com,](mailto:sales.ph@vrtsystems.com,) Call us at +63-2-7587-6781 or +63-917-704-6087

**Working Hours:** Monday — Friday 8:00 AM – 5:00 PM

**Website**: www.vrtsystems.com